

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **FINANCE**

DATE: **JULY 7, 2010**

Committee Members Present:

Supervisors	Stec
	Goodspeed
	Belden
	Bentley
	Taylor
	VanNess
	Kenny
	Conover

Committee Member Absent:

Supervisor	Merlino
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Others Present:

Paul Dusek, County Attorney/Administrator
Joan Sady, Clerk of the Board
Kevin Geraghty, Budget Officer
Supervisor Loeb
Supervisor McCoy
Supervisor Pitkin
Supervisor Strainer
Supervisor Thomas
Frank O'Keefe, Treasurer
Richard Murphy, Deputy Commissioner of
Fiscal Services
Rob Lynch, Deputy Treasurer
William Lamy, DPW Superintendent
Pat Tatich, Director, Planning & Community
Development
John Wappett, Public Defender
Sheila Weaver, Commissioner, Department of
Social Services
Maury Thompson, *The Post Star*
Nicole Livingston, Deputy Clerk

Mr. Stec called the meeting of the Finance Committee to order at 11:09 a.m.

Motion was made by Mr. Kenny, seconded by Mr. VanNess and carried unanimously to approve the minutes of the June 9, 2010 Committee meeting, subject to correction by the Clerk of the Board.

Copies of the Finance Agenda were provided to the Committee members, and a copy of same is on file with the minutes.

Commencing the Agenda review, Mr. Stec stated Item 1 were the requests for Transfer of Funds which were attached for Committee approval. He noted that Supervisory Committee approval had been obtained as necessary.

Motion was made by Mr. VanNess, seconded by Mr. Bentley and carried unanimously to approve Item 1 as outlined above. The necessary resolution was authorized for the next board meeting.

Mr. Stec advised Item 2 required no action at this time and he proceeded to the next agenda item.

Mr. Stec asserted Item 3 was a referral from the Human Services Committee, Employment & Training Administration, requesting to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$691,887 to reflect receipt of Federal WIA and Summer TANF funds.

Motion was made by Mr. Bentley, seconded by Mr. Taylor and carried unanimously to approve Item 3 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec apprised Item 4 was a referral from the Public Safety Committee, Sheriff & Communications, requesting to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$4,153 to reflect receipt of revenues from the Village and Town of Lake George.

Motion was made by Mr. VanNess, seconded by Mr. Belden and carried unanimously to approve Item 4 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec stated Items 5A and B were referrals from the Public Works Committee. Item 5A, he said, was referred from the Airport, requesting authorization for the County Treasurer to close the following Capital Projects:

- No. H213.9550 280-Airport Security Fence;
- No. H237.9550 280-Construct Airfield Lighting;
- No. H238.9550 280-Design Maintenance Hangar;
- No. H239.9550 280-Airport Wildlife Project;
- No. H253.9550 280-Runway 1 Safety Area Design; and
- No. H256.9550 280-Airport Maintenance Hangar.

Motion was made by Mr. Belden, seconded by Mr. Taylor and carried unanimously to approve Item 5A as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec advised Item 5B was referred from DPW, requesting to renew agreements with the Town of Bolton and the Town of Hague relative to the Fuel System location.

Motion was made by Mr. Belden, seconded by Mr. Conover and carried unanimously to approve Item 5B as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec reported Item 6 was a referral from the Social Services Committee, Youth Bureau, requesting to amend the 2010 County budget to increase estimated revenues and appropriations in the amount of \$1,000 to reflect receipt of the Junior Tennis Foundation grant.

Motion was made by Mr. Bentley, seconded by Mr. Goodspeed and carried unanimously to approve Item 6 as outlined above, and the necessary resolution was authorized for the next board meeting.

Mr. Stec advised Item 7 was a request from the New York State (NYS) Canal Corporation for a resolution supporting navigational dredging of the Hudson River/Champlain Canal Corridor.

Motion was made by Mr. VanNess and seconded by Mr. Conover to approve the request as presented.

Joan Sady, Clerk of the Board, reminded the Committee members that action was tabled on this item at the June 18, 2010 Board Meeting pending receipt of supporting resolutions, several of which had since been received. She noted that the resolution from Saratoga County included in the Agenda packet was recommended by Chairman Monroe to be the one that mirrored Warren County's intentions. Paul Dusek, County Attorney/Administrator, expounded that Washington County had yet to take a formal position on this matter and suggested that the Committee not take action at this time.

Motion was made by Mr. VanNess, seconded by Mr. Kenny and carried unanimously to table Item 7.

Mr. Stec remarked Items 8A and B were items to be discussed by Mr. Dusek. Mr. Dusek referred to Item 8B, a request for opinion by the United States Board of Geographic Names concerning summit name. He explained that the United States Board of Geographic Names was responsible by law for standardizing geographic names for use in the Federal government and that Board had to approve any name for a mountain or other feature before it could appear on a Federal map or product. He noted that the County had been contacted by that Board inquiring about a collection of peaks located in the Town of Warrensburg known as the Three Sisters; one was Bald Mountain, one was Pine Mountain and a proposal had been submitted to the U.S. Board to name the third peak Jimmy's Peak. Mr. Geraghty concurred that this item was included to be discussed at the next Town Board meeting.

Motion was made by Mr. Belden, seconded by Mr. Goodspeed and carried unanimously to authorize a letter of concurrence regarding the name Jimmy's Peak; contingent on a formal decision made by the Town of Warrensburg. The necessary resolution was authorized for the next board meeting.

Returning to Item 8A, Mr. Dusek reminded the Committee that he had been directed to proceed with the process of putting the issue of abolishing the Treasurer's Office and creating a Comptroller's Office on the ballot for the November election and in order to accomplish that, it was necessary to adopt a local law. He distributed copies of a draft

local law to the Committee members, a copy of which is on file with the minutes. He noted the draft was subject to revisions and reviewed the document in detail. Mr. Dusek noted that he did not title the new position as a Comptroller because the associated duties were more than what was set forth for a Comptroller under County law; therefore, he said, he used the title of Director of Finance and this local law would create the position and a Department of Finance, as well. He highlighted Section 3 of the local law, which established the position of Director of Finance, which would be an appointed position by the Board of Supervisors, by majority vote, and the term was set to match the term of the Board of Supervisors. He reviewed the appointment qualifications as outlined in Section 4. Mr. Conover opined that Section 4 should not be permissive and suggested a change in the wording from 'should' to 'shall'. Mr. Stec agreed and added the word 'and' should be changed to 'or' with regard to the qualifications. Mr. Dusek acknowledged the requests. Mr. Dusek continued to review the draft local law and pointed out Section 7 which listed the staff for the Department of Finance. Brief discussion ensued pertaining to the draft local law.

Following review, motion was made by Mr. Goodspeed, seconded by Mr. Taylor and carried unanimously to authorize the introduction of proposed Local Law No. 5 of 2010 as outlined above and to authorize a Public Hearing. The necessary resolution was authorized for the next board meeting.

Mr. Stec reported Item 9 was a request for discussion on a Regional Sustainability HUD grant application. He recognized Pat Tatich, Director of Planning & Community Development, was present to address the matter. Ms. Tatich distributed a handout entitled "FACT SHEET on HUD's Sustainable Communities Regional Planning Grant Program", a copy of which is on file with the minutes. She explained that funding had been made available for a large consortium of either communities, local governments, educational institutions or not-for-profit economic development to do planning. She added that there was a 20% in-kind match of resources that the participating entities would have to complete and the application deadline was August 23, 2010. Ms. Tatich apprised Chairman Monroe was hoping to accomplish two things, one being a desire by the County to participate in a regional effort; and secondly to provide funds in an amount not to exceed \$2,500 for consulting services for the completion of the application.

Motion was made by Mr. Bentley, seconded by Mr. Belden and carried unanimously to authorize the County to participate in a Regional Sustainability HUD grant application and to authorize an amount not to exceed \$2,500 for consulting services for the completion of the application, said funds to be expended from the Board of Supervisors-Consulting Fees (A.1010 437). The necessary resolution was authorized for the next board meeting.

Mr. Stec noted Item 10 was the Response to the Budget Analysis Report from the County Treasurer as prepared by JoAnn McKinstry, Deputy Commissioner of Administrative & Fiscal Services, attached for review.

Mr. Stec expounded John Wappett, Public Defender, was at the meeting to present an additional request for the Committee to consider. Mr. Wappett advised he was requesting a Contingent Fund transfer (A.1990 469) to Public Defender-Misc. Fees and Expenses (A.1171 439) in the amount of \$3,000 due to an unanticipated cost of expert, forensic computer analysts for a possession of child pornography case.

Motion was made by Mr. Goodspeed, seconded by Mr. Taylor and carried unanimously to approve the request for a Contingent Fund transfer as outlined above. The necessary resolution was authorized for the next board meeting.

Mr. Kenny referred to Item 10, the Response to the Budget Analysis Report, and commented that he found the information very helpful.

Concluding the Agenda review, Mr. Stec said Item 11 was a request for Finance Committee action which was required on the following items as approved by the Personnel Committee: Item Nos. 1B, 4C, 5 and 6.

Motion was made by Mr. Kenny, seconded by Mr. Belden and carried unanimously to approve Item 11 as outlined above, and the necessary resolution was authorized for the next board meeting.

There being no further business to come before the Committee, on motion made by Mr. Goodspeed and seconded by Mr. Belden, Mr. Stec adjourned the meeting at 11:48 a.m.

Respectfully submitted,

Nicole Livingston, Deputy Clerk